



## MINUTES OF THE JANUARY 13, 2021 PLAN CLAYTON IMPLEMENTATION COMMITTEE MEETING

### I. Opening of Meeting

The PLAN Clayton Implementation Committee meeting convened at 7:04 PM on Wednesday, January 13, 2021 virtually on the Zoom platform.

Seth Dorman, City Planner/Zoning Administrator, opened the meeting and welcomed everyone to the first meeting of this new committee.

Jack Kuntz, Director of Development, introduced himself, gave a history of why the committee was established and the background of PLAN Clayton.

Each committee member introduced themselves and gave brief history of their background.

Roll call for the new members: Stevens-yes, Bachman-yes, Powless-yes, Williams-yes, Muncy-yes, Foley-yes. Ms. Craddick was not in attendance this evening.

### II. Organizational Items

Mr. Dorman advised the committee members the PLAN Clayton meetings will follow Roberts Rules of Order and reminded each member they were provided a copy in their meeting packets. Mr. Dorman also shared the PLAN Clayton Implementation Committee (PCIC) meeting schedule, and everyone agreed to the meeting dates.

Appointment of the PCIC Chair. Mr. Bachman made a motion to appoint Mr. Foley as Chair, motion second by Mr. Powless. All yeas, motion passed.

Appointment of the PCIC Vice-Chair. Mr. Stevens made a motion to appoint Mr. Powless as Vice-Chair, motion second by Mr. Bachman. All yeas, motion passed.

Appointment of Barbara Seim, Clerk of Council, as Committee Secretary. Mr. Stevens made a motion to appoint Ms. Seim as Committee Secretary, motion second by Mr. Powless. All yeas, motion passed.

### III. Old Business

None

### IV. New Business

Mayor Stevens stated his expectations for this committee is the problem he has with government and the timeframes we work in, I'm an impatient person. I want this committee to be aggressive and push this plan forward. The city has spent a lot of money and years working on this project, and we've redone our zoning code to overlay with this. We have a chance to build a city, we are a city, but are pretty loose knit. We have a lot of plats, a lot of rural, some business, some areas that need businesses and some areas that need homes. We feel this plan pulls everything together. I want us to be smart but also



aggressive in getting this implemented. This is very important to the city, but I also know we have some great people working on this committee.

Councilman Bachman stated the staff we have has a very aggressive timetable. The Council wants to get this going and are very excited to get this committee moving.

Mr. Dorman stated we are well positioned with the PLAN Clayton project and the zoning code updates; we are already seeing the fruits of our labor. The development we have coming in will help with our objectives and pave the way for future development. This is a time for growth.

Mr. Foley asked Mr. Dorman what drove the PLAN Clayton project. Mr. Dorman stated he was hired in late 2020 so he deferred to Mr. Kuntz. Mr. Kuntz advised Randolph Township and the Village of Clayton merged in 1998 to become the City of Clayton. The 1999 Comprehensive Land Use Plan was drafted using cut and paste from the Randolph Township zoning code and added some things. The Land Use Plan was a good starting point and had good ideas for growing the city. It took into account the ideas of why there was a merger between the Township and Village and a lot of good ideas on how to grow the city long term. The planning code did not go along with the zoning code, and there has been a lot of changes to the zoning code through the years. He then went through the process of how the PLAN Clayton was created with community input.

Mr. Dorman discussed breaking into sub-committees to work around the four main PLAN Clayton objectives. Each member was asked to pick a goal that interested them.

Goal I	Walkable neighborhoods	Muncy and Craddick
Goal II	Central Cores	Bachman and Williams
Goal III	Connected Parks	Foley and Powless
Goal IV	Great Streets and Infrastructure	Stevens and Dorman

Mr. Dorman asked each team to focus on their goal and using the Implementation Guide as a starting point, work with your sub-committee member, come up with 2-3 minor projects that could potentially be implemented in calendar year 2021. Additionally, with your sub-committee member, begin thinking about some mid-term and long-term projects that could be implemented within the five years following calendar year 2021; this will start the basis for PLAN Clayton 5-year Implementation Plan

#### **V. Next Meeting**

Mr. Dorman stated our next meeting is scheduled for February 10, 2021.

#### **VI. Adjourn**

There being no other business to come before the Committee, Ms. Williams moved to adjourn the meeting and Mr. Powless seconded the motion. All yeas, motion passed.