

CITY OF CLAYTON, OHIO

ORDINANCE NO. O – 04 – 14 - 07

AN ORDINANCE AUTHORIZING AN AMENDMENT TO DESIGNATION OF JOB CATEGORIES AND PAY SCHEDULES AND DECLARING AN EMERGENCY

WHEREAS, Section 3.01(D) of the Clayton Charter provides that Council may authorize the creation of positions of employment and set their rates of compensation; and

WHEREAS, an Organization Chart and revised pay tables have been prepared by the City Manager, reviewed by the Finance Director and recommended for approval by the City Manager.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLAYTON, STATE OF OHIO:

1. That the Organization Chart and Pay Table(s) appended hereto be and hereby are authorized and approved with the Pay Tables to be effective the first payroll period of April, 2014.
2. That this Ordinance shall be effective as an exception to any ordinance, resolution or other legislation of the City of Clayton, Ohio, inconsistent with this Ordinance or which imposes additional requirements for effectiveness or validity.
3. That in accordance with Clayton Charter Section 4.031(B) the requirement that this enactment be read on two (2) separate days is dispensed with by affirmative vote of at least five (5) of the members of Council.
4. That, unless prompt implementation of pay rates for personnel can be achieved so as to ensure continued provision of City services, public health and safety and welfare will be detrimentally affected. Accordingly, in accordance with Charter Section 4.033(A) this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the City and shall therefore be in full force and effect from and immediately upon affirmative vote of at least five (5) of the members of Council.

ADOPTED BY COUNCIL ON APRIL 3, 2014.

AUTHENTICATION:




Mayor (Presiding Officer of Council)



Clerk of Council

APPROVED AS TO FORM:



Law Director

CERTIFICATION OF PUBLICATION

This shall certify that that the text of the above referenced enactment or a summary thereof was published once in the following newspaper and a summary posted in three places of public access as designated by Council.

Name of newspaper

Date of publication

Englewood Independent April 10, 2014


CLERK

Attachment A

ELECTED OFFICIALS

	<u>Salary</u>
Mayor	\$ 7,200
City Council	\$ 4,800

A. CLASS I – CITY COUNCIL APPOINTMENTS

Position Title

	<u>Salary</u>
Clerk of Council	\$ 7,500

B. CLASS II – EXEMPT EMPLOYEES

All employees in Class II shall be paid at a rate which is within the designated pay range. Annual wage adjustments shall be effectuated upon a written recommendation of the City Manager and subsequent concurrence by the City Council.

Section 1 Position Title

	<u>Pay Range</u>
Assistant City Manager	\$68,049 – 97,412
Director of Public Safety (vacant)	\$68,049 – 97,412
Director of Finance	\$68,049 – 97,412
<i>Chief of Police</i>	\$68,049 – 97,412
<i>Fire Chief</i>	\$68,049 – 97,412
Director of Economic Development	\$68,511 – 90,473
Director of Community Services (vacant)	\$68,511 – 90,473

Section 2 Position Title

Police Lieutenant (vacant)	\$59,574 – 83,271
Assistant Fire Chief (vacant)	\$59,574 – 83,271
Assistant to the Finance Director	\$37,137 – 53,476
Assistant to the City Manager	\$32,996 – 50,301

C. CLASS III – CLASSIFIED FULL - TIME EMPLOYEES

All employees in Class III shall be paid at a rate which is within the designated pay range. Ranges will be adjusted based upon an annual wage adjustment as approved by the City Council.

<u>Position Title</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
Road Superintendent	\$ 26.86	\$ 28.68	\$ 30.45	\$ 32.23	\$ 33.77
Code Enforcement Officer	\$ 18.08	\$ 19.35	\$ 19.93	\$ 21.54	\$ 21.98
Office Assistant II	\$ 15.16	\$ 15.90	\$ 16.72	\$ 18.06	\$ 18.49
Office Assistant	\$ 12.44	\$ 13.58	\$ 13.94	\$ 14.65	\$ 15.43
Maintenance Worker III	\$ 20.13	\$ 20.92	\$ 21.54	\$ 22.56	\$ 23.74
Maintenance Worker II	\$ 17.54	\$ 18.33	\$ 19.33	\$ 20.36	\$ 21.30

D. CLASS IV - PART-TIME/SEASONAL EMPLOYEES

All employees in Class IV category will be paid at a rate which is within the designated range. The range or the wages will be subject to an annual wage adjustment.

Section 1 Position Title

	<u>Pay Range</u>
Custodian	\$8.00 to \$9.56
Clerical/Reception	\$8.00 to \$9.56
Laborer	\$9.91 to \$12.54

	<u>Per Meeting</u>
Substitute City Clerk	\$ 50.00

Section 2 Position Title

<u>Police Department</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>
Police Officer	\$12.46	\$13.43	\$14.22
Police Detective	\$13.88	\$14.69	\$15.46

Section 3 Position Title

Fire Department

<i>Firefighter</i>	\$9.34
<i>Firefighter EMS/ BLS</i>	\$12.26
<i>Firefighter EMS /ALS</i>	\$13.57

Section 4 Position Title

Administration

<i>Planner I</i>	<u>Pay Range</u> \$22.00 to \$27.00
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