Date: 2/14/17

Parks Advisory Commission
Minutes

MEETING CALLED TO ORDER:

TIME: 6:30 pm

ROLL CALL:

Harlamert, Earl	X
Menker, Lisa	X
Cooper, Beth	X
Mc Ardle, Jackie	X
Spiller, Robin	-
Barnes, Traci	-
Peace, Jeff	X

CLERK'S REPORT:

Parks Advisory Commission Minutes 1/17/17

Motion: _____

Second: _____

Peace	Harlamert	Menker	Cooper	McArdle	Spiller	Barnes

☐ Passed ☐ Failed

OLD BUSINESS:

NEW BUSINESS:

Traci Barnes and Robin Spiller were not present.

Committee decided to provide light refreshments at the Easter Egg Hunt such as donuts, muffins, juice and coffee. As has been past practice, City staff will stuff the Easter eggs and a City staff member will continue to be the Easter bunny.

Committee continued discussion from January meeting regarding holding a May fundraiser at Meadowbrook. Committee decided on the following:

- Hold event on Saturday, May 20th 7:00 pm – 9:00 pm
- Funds raised through ticket sales will be used to purchase trees for Clayton parks
- Event will be adult only and marketed toward couples
- Event will include a reverse raffle
- Tickets will be $60 per couple; ticket price includes $40 for cost of food/beverages and $20 donation
- Single ticket can be purchased for $30; $20 for food and beverage plus $10 donation
- One reverse raffle ticket will be included with each purchase (only 1 ticket per couple or single ticket sold)
- 3 large prizes plus additional small prized will be raffled
- Each person will be provided one drink ticket; food service will include heavy hors d'oeuvres and desserts; a cash bar will be available
- Committee members will solicit cash or merchandise donations for the reverse raffle
- Committee is researching entertainment for the event: band or DJ?

Items to be determined: how many prizes to give away; what type of entertainment, if any; menu; marketing the event.

Committee members will meet Friday, February 17th to draft solicitation letter and decide which businesses to approach for donations.

Committee members were asked to consider different projects for which Beautification Grant funds could be applies.

Addendum 2/15/17: Due to the great amount of planning that will need to go into this event and the short time left before the proposed date, Committee Chair chooses to postpone event until an October date. A later date will allow the committee ample time to plan and solicit donations and will move the event beyond other charitable events that would occur within a close timeframe to the proposed event date.

ITEMS FOR NEXT MEETING:

Next meeting: Friday, February 17th @ 2 pm and Wednesday, March 1st @ 5 pm

MEETING ADJOURNMENT:

TIME: **8:00 pm**

Motion: **Cooper**
Second: **Harlamert**

Peace	Harlamert	Menker	Cooper	McArdle	Spiller	Barnes
X	X	X	X	X		

☑Passed ☐ Failed