



Temporary Outdoor Restaurant Operations Permit

Please include the following information for a Temporary Outdoor Restaurant Operations Permit

1. **Permit Application.** Please fill out the top sheet of the Clayton Zoning Certificate Application with all pertinent business information. The application along with the following information must be sent via email to jbarclay@clayton.oh.us or delivered to City of Clayton Government Center, Attn: Zoning Department. The permit will be effective for 180 days or until the State of Emergency has been lifted. No fee will be required for said permit. The permit will consider the temporary outdoor expansion as an extension of the original interior restaurant use for the purpose of all business and consumer activity as it relates to the consumption of food and beverages.
2. A scaled drawing showing all dimensions and spacing related to the seating areas, accessibility and clearance requirements, plus how many tables and chairs will be used outside is required with the permit application.
3. **Occupancy.** New outdoor operations cannot result in a total occupancy greater than the originally approved occupancy limit for the restaurant.
4. **ADA Requirements.** No temporary outdoor operations shall be placed on a sidewalk unless an accessible path is available or shall be placed on or prohibit access to Handicap Accessible parking spaces.
5. **Life Safety Requirements.** At least one fire extinguisher shall be provided for the outdoor operations using any number of tents. Points of ingress and egress shall not be blocked for any reason.
6. **Tents.** The maximum tent size shall be 10' X 10'. Any combination of tents together greater than 400sq. ft. will require a permit from the Montgomery County Building Department. All tents shall be located a minimum of 12 feet from any structure or any other tent or tent cluster. One open side is required for any tent.
7. **Traffic and Parking.** New outdoor operations cannot interfere with normal vehicle traffic movement to include fire department access to the building and access to fire hydrants and other fire-fighting equipment.
8. **Health Department Requirements.** Food preparation must be done inside the restaurant kitchen facilities. Dining must occur on the property/lease area of the restaurant. All of Health Department requirements must be met as well.
9. All other State and Local requirements shall remain in effect.
10. Visit <https://coronavirus.ohio.gov/static/responsible/Restaurants-and-Bars.pdf> for more information from the State of Ohio.