



Minutes of October 30, 2020

Board Meeting of the Clay Township - City of Clayton JEDD
Clayton Government Center Offices
October 30, 2020

Due to the Governor's orders on limited size of meetings and Montgomery County being under the level three alert for COVID-19, the Clay Township-City of Clayton JEDD Board conducted its regularly scheduled Board meeting on Friday October 30, 2020 via the Zoom meeting format.

ATTENDANCE

Mike Stevens, representing Employers in the JEDD
Bill Kindred, representing Employees in the JEDD
Jim Borland, representing Clay Township
Kevin Schweitzer, representing the City of Clayton
Erik Collins, representing Montgomery County
Barbara Seim, Clerk of Council, City of Clayton

CALL TO ORDER

Collins called the meeting to order 2:30 PM. Present were Erik Collins, Mike Stevens, Bill Kindred, Jim Borland and Kevin Schweitzer.

CLERK'S REPORT

Collins presented the minutes of the JEDD Board Meeting held July 10, 2020. Motion by Borland to approve the minutes as presented, second by Kindred. All yeas, motion carried.

TREASURER'S REPORT

Schweitzer presented the Treasurer's Report for October 2020. Motion by Kindred to approve the report as presented, second by Borland. All yeas, motion carried.

OLD BUSINESS

Schweitzer provided an update on the street light projects on Jacks Lane and Pleasant Plain advising the lights on Pleasant Plain are complete and operational with the exception of three in front of Doors Galore, they have been called in for repair. During the installation of the streetlights on Jack's Lane the contractor punched a hole in the sewer line, causing a sewer backup into M&L Electric. There was discussion on who was responsible for clean-up at M&L Electric with the consensus being it falls on the contractor hired to install the poles.

Schweitzer stated the board passed an Economic Development Sustainment Grant Program at our July meeting, and advised he passed out checks to the businesses within the JEDD, and the payments were well received by the business owners. Servpro was the only business that did not receive a check as they had outstanding property taxes. Additionally, Stevens advised he passed out the PPE items we received from the County to the businesses, and they were also well received and appreciated.

NEW BUSINESS

Schweitzer advised he pulled the generic Records Retention and Public Records policies from the Auditor of State's website and updated them for the JEDD, then asked our attorney to review and approve them. Motion by Stevens to approve the Records Retention and Public Records Request Policies as presented, second by Stevens. All yeas, motion carried.

Borland asked in regard to the Public Records Request policy, could the board members have a JEDD mailbox instead of needing to use our personal e-mail accounts. Schweitzer stated he would investigate and report back.

Collins gave an update on the CARES Act funds for businesses within Montgomery County. A total of \$92 million was available, with \$40 million slotted for small businesses with 50 or fewer employees and \$1 million or less in revenue, where businesses can use the money for rent/leases, utilities or business insurance. The County is closing down the program and no new applications can be accepted.

Collins advised he is working with the Miami Valley Communication Council (MVCC) and Trotwood to install 23 miles of fiber optics cable. Additionally, the County is looking to expand fiber optics cable throughout northwest Montgomery County, and this may be something we can look into for the JEDD area. Stevens stated that would benefit the area making it a more progressive community, and a great PR piece when marketing properties.

Schweitzer advised the online auction for the property located at SR40 and SR49 ends today. He has received two calls from interested parties as his name was listed on the sign.

Schweitzer provided the board with a draft 2021 Budget, explaining the breakdown. The final budget will be presented and voted on at our November 20th meeting.

Collins asked that at our November meeting the board set a date for a work session in early Q1, we need to determine what our focus will be for 2021, and what do we want to accomplish to move the JEDD forward.

Borland stated M&L Electric should be made whole after the sewer backup and without knowing who will ultimately be held responsible and how long it may take, I move that we authorize Schweitzer to pay up \$5,000 from the JEDD's account to cover damages at M&L Electric, but first ask our legal counsel if there are any issues doing this. Motion was second by Stevens. All yea, motion carried.

ADJOURNMENT

Motion by Schweitzer to adjourn the meeting, second by Borland. The meeting adjourned at 3:17 PM.

The next Board meeting is scheduled on November 20, 2020.