

## **Minutes of October 7, 2021 Council**

Regular Meeting of the Clayton, Ohio City Council  
Clayton Government Center  
October 7, 2021

### **CALL TO ORDER**

The meeting was called to order by Mayor Stevens at 7:30 PM. Present were Mayor Stevens and Councilmembers Bachman, Henning, Gorman, Merkle, Kelly, and Lieberman.

### **CLERK'S REPORT**

Clerk Seim presented the minutes of the September 16, 2021 City Council meeting. Motion by Gorman, second by Henning to approve the minutes as presented. All yeas, motion carried.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

Ordinance No. O – 10 – 21 – 21 An Ordinance Authorizing the City Manager to Enter Into a Binding Letter of Intent to Purchase with MLH MSO Holdco, Inc. and/or its Assignee with Respect to Real Property Located at 8243 N. Main Street, Clayton, Ohio and Bearing Parcel I.D. M60 03210 0035 with Specified Contingency and Declaring an Emergency. Motion by Gorman to approve the Ordinance as an emergency, second by Henning. All yeas, motion carried. Motion by Merkle to approve the Ordinance, second by Gorman. All yeas, motion carried.

Resolution No. R – 10 – 21 – 53 A Resolution Authorizing the City Manager to Execute Releases of Mortgages Relative to Specified Properties within the City of Clayton, Ohio. Motion by Gorman to approve the Resolution, second by Kelly. All yeas, motion carried.

Resolution No. R – 10 – 21 – 54 A Resolution Authorizing Purchase of Computer Server and Associated Software and Licenses and Installation Services at a Cost Not to Exceed \$25,844. Brian Garver, Fire Chief, advised the city's current computer server is over five years old and our contract with Opti-vise requires all computers be replaced at five years. This is to ensure the servers have the most up to date hardware, software, memory, storage, and security patches. Motion by Henning to approve the Resolution, second by Bachman. All yeas, motion carried.

Resolution No. R – 10 – 21 – 55 A Resolution Authorizing the City Manager to Enter Into a Renewal Agreement with the Public Entities Pool of Ohio (PEP) and Burnham and Flower Insurance Group for the Provision of Property, Casualty and Liability Insurance Coverage for November 1, 2021 – October 31, 2022 with an Annual Premium Not to Exceed \$110,490. Motion by Gorman to approve the Resolution, second by Bachman. All yeas, motion carried.

### **CITY MANAGER'S REPORT**

Amanda Zimmerlin, City Manager, advised we held our open house for public safety and public works on Tuesday. There was a great turnout, it was a great evening and everyone left happy. Our fall Sweep Clayton Clean event will be held Saturday, October 16<sup>th</sup> from 8 am until noon, or when the dumpsters are full. CCA tax assistance will be on site Monday, October 18<sup>th</sup> from 10

am until 2 pm. There are walk-in appointments for residents who need assistance with their local taxes. Our annual Costumes and Carvings event will be held Sunday, October 24<sup>th</sup> from 1 to 3 pm at Meadowbrook at Clayton. The event is open to all children up to the 8<sup>th</sup> grade. Zimmerlin asked for direction from Council on how they wish to proceed with catering at Meadowbrook since our current contract expires in March of 2022. After discussion, Council decided to hold a workshop session on October 21<sup>st</sup> prior to their regular meeting to discuss our catering options. Based on this they then moved the multi-family workshop to November 4<sup>th</sup>. To date I've received six resumes for our Charter Review Commission, but we are needing three more. Please forward names of residents who would be interested in sitting on this commission.

#### **VISITOR'S COMMENTS**

None heard.

#### **COUNCIL MEMBER COMMENTS**

Bachman stated he attended two events this week, the city's open house on Tuesday and the Homecoming parade tonight. We lucked out with great weather for both events and it was nice to see the community come out and enjoy these public events. Henning asked Zimmerlin and Law Director Dillon on how to better handle property owners not maintaining their properties and can we write stricter zoning guidelines. Dillon advised she has researched grass cutting guidelines in other communities, with Xenia being the most strict and our code is very similar. Henning then stated Sweep Clayton Clean is a great opportunity for residents to dispose of items sitting around their yards. If anyone needs assistance in disposing of items, please contact me and I will see about helping to get the items removed during this event. Gorman thanked staff for the open house on Tuesday, everyone had a great time. It was also nice to see everyone out for the Homecoming parade this evening. Merkle announced this is Breast Cancer Awareness month, and November is coming up soon and so will the elections. Kelly stated with Breast Cancer Awareness month council will be wearing their pink shirts at our next meeting in October. Also, Council and city staff would like to thank Kroger's in Englewood for their generous donation for our Labor Day fireworks, they always donate and support the city. Stevens thanked Jack (Kuntz) for the Government Academy classes, there has been good participation and the residents have stated they have learned much on how the city is ran. The open house was a fantastic community event.

Motion by Gorman, second by Merkle to adjourn. All yeas, motion carried.

Meeting adjourned at 8:04 PM.