

# CITY OF CLAYTON, OHIO

## RESOLUTION NO. R – 01 – 22 - 14

### A RESOLUTION AFFIRMING APPOINTMENT OF MEMBERS TO THE CLAYTON RECORDS COMMISSION

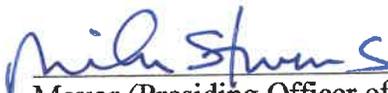
**WHEREAS**, in order to ensure the City is in compliance with Ohio law relative to public records retention and destruction procedures, it is recommended the City affirm the membership of its Records Commission.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CLAYTON, STATE OF OHIO:**

1. That, pursuant to Ohio Revised Code 149.39, the following persons are affirmed as members of the City's Records Commission: the City Manager's Designee which is Elaine Wittman, Assistant to the City Manager, the Finance Director, the Law Director, and citizen member Catherine Springer. The Clerk of Council shall serve as Secretary of the Commission.

ADOPTED BY COUNCIL ON JANUARY 20, 2022.

AUTHENTICATION:

  
\_\_\_\_\_  
Mayor (Presiding Officer of Council)

  
\_\_\_\_\_  
Clerk of Council

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Law Director

CERTIFICATION OF PUBLICATION

This shall certify that that the text of the above referenced enactment or a summary thereof was published once in the following newspaper and a summary posted in three places of public access as designated by Council.

Name of newspaper      Date of publication  
Brookville Star      Jan. 26, 2022

  
\_\_\_\_\_  
CLERK