

Minutes of March 2, 2023 Council

Regular Meeting of the Clayton, Ohio City Council
Clayton Government Center
March 2, 2023

CALL TO ORDER

The meeting was called to order by Mayor Stevens at 7:30 PM. Present were Mayor Stevens and Councilmembers Bachman, Henning, Gorman, Merkle, Kelly, and Lieberman.

Mayor Stevens asked for a motion to appoint a special Clerk of Council this evening. Motion by Henning to appoint Lindsey Dervali as Acting City Clerk, motion was second by Gorman. All yeas, motion carried.

CLERK'S REPORT

Clerk Dervali presented the minutes of the February 16, 2023 Council work session. Motion by Gorman, second by Kelly to approve the minutes as presented. All yeas, motion carried. Dervali then presented the minutes of the February 16, 2023 Council meeting. Motion by Gorman, second by Merkle to approve the minutes as presented. All yeas, motion carried.

OLD BUSINESS

Ordinance No. O – 02 – 23 – 02 An Ordinance Approving Amendment of Section 121.01 (“City Manager”) of Chapter 121 of the Clayton Codified Ordinances. Second reading, no further discussion. Motion by Henning to approve the Ordinance, second by Kelly. All yeas, motion carried.

NEW BUSINESS

Ordinance No. O – 03 – 23 – 04 An Ordinance Approving Construction of Street Lighting Improvements in and to Adopt Assessments for Annual Lighting Charges Upon Lots Located Within Hunter’s Path, Section One, in the City of Clayton, Ohio. Jack Kuntz, Director of Development, advised Council previously approved the required Hunter’s Path, Phase I, Resolution of Necessity for the new street lighting district. This legislation was the first required step to establishing the new street light district at Hunter’s Path. The next required step is the actual creation of the Hunter’s Path, Phase I, Street Lighting District. DDC is the developer and current owner of all the lots included with this section. As part of the approved plans for the build out, the developer is responsible for installing streetlights consistent with the city’s street lighting plan. The developer assumes all costs for the installation of the streetlights and the future homeowners will be responsible for the operations of the lights via an annual assessment. Staff has approved the street light layout and design to ensure the new streetlights are consistent with the approved final development plan. Motion by Henning to approve the Ordinance, second by Gorman. Voting: Bachman-abstain, Henning-yes, Gorman-yes, Merkle-yes, Kelly-yes, Lieberman-yes, and Stevens-yes. Motion passed.

Ordinance No. O – 03 – 23 – 05 An Ordinance Approving Amendments to the City’s Personnel Practices Manual at Article 3, Section K (“Probation”) and Article 6, Adding Subsection Q Thereto (“Military Leave of Absence Policy”). Elaine Wittman, Assistant to the City Manager,

advised the drafted changes to two articles of the Clayton Employee Personnel Manual include the change to add a Military Leave policy, also included in the changes is the amendment to the Probation Policy which will permit the City Manager to approve a probationary period less than 12-months. Motion by Gorman to approve the Ordinance, second by Henning. All yeas, motion carried.

Resolution No. R – 03 – 23 – 26 A Resolution to Authorize and Approve Certain Proposed Revisions to the Fire Department Fee Schedule. Brian Garver, Fire Chief, advised the fire department fee schedule has not been revised since 2014 and some of the fees are no longer relevant since we now have our own building department. Motion by Merkle to approve the Resolution, second by Kelly. All yeas, motion carried.

Resolution No. R – 03 – 23 – 27 A Resolution Establishing Rates and Fees at Meadowbrook at Clayton for the Year 2023. Ms. Wittman advised Meadowbrook at Clayton is in its ninth year of operation as a City-owned golf course and event facility, and we are requesting the rate adjustments before you tonight. Motion by Gorman to approve the Resolution, second by Kelly. All yeas, motion carried.

CITY MANAGER'S REPORT

Amanda Zimmerlin, City Manager, advised the City's Easter Egg Hunt will take place on Saturday, April 1st at 9:30 am at Meadowbrook at Clayton and be prompt, it only lasts a few minutes. Our next Senior Lunch and Learn is Wednesday, March 15th at 12 pm at Meadowbrook at Clayton. The Village of North Clayton Planning Commission item was pulled from this month's Planning Commission meeting and hopefully will be before Council in April. The public hearings for the Electrical Aggregation Plans of Operation and Governance will be on Thursday, March 16th, here in this room at 12 pm and another at 6 pm prior to our Council meeting. Representatives from Palmer Energy will be here to help answer any questions that residents might have. The Northmont Area Chamber of Commerce annual meeting will be taking place on March 23rd from 11 am to 2 pm at Meadowbrook at Clayton, if you're interested in attending please let me know by Tuesday, March 14th and I can RSVP for the group. If you recall, Enterprise Fleet Management was here at our last meeting. If there are no questions from Council, I will have legislation at the next meeting to enter into that agreement, so we can give that a try to see if it can save the city money. Just a note, the fire collaborative stats for 2022 and for the first part of 2023 are attached to the City Manager's Report.

VISITOR'S COMMENTS

None heard.

COUNCIL MEMBER COMMENTS

Lieberman stated I just want to congratulate the Parks Commission on a great dance party, it was very nice. I was there, I did not dance because I have bad feet, but it really was good. Kelly also thanked the Parks Commission for the dance party, again it was a huge success. I know you're looking at Friday's possibly in the future just because of the response on the weekend seems to be a better timeframe. Henning also wanted to thank Earl (Harlamert) and the Parks Commission for the dance party. I know Jack (Kuntz) and staff are going to be working on the Easter Egg Hunt, I've always stated the kids and the community look forward to that event.

Stevens stated I just want to say thanks again to all our staff, council and residents for making this a great place to live and work and we're moving forward at a nice even, steady pace.

EXECUTIVE SESSION

Law Director Dillon advised we have a need for an Executive Session to consider the purchase of property for public use. Motion by Gorman, seconded by Henning to break for an Executive Session to consider the purchase of property for public use. Voting: Bachman-yes, Henning-yes, Gorman-yes, Merkle-yes, Kelly-yes, Lieberman-yes, and Stevens-yes. Council broke at 7:52 p.m. Council returned to regular session at 8:12 p.m.

Motion by Gorman, second by Henning to adjourn. All yeas, motion carried.

Meeting adjourned at 8:13 PM.