

CITY OF CLAYTON, OHIO

ORDINANCE NO. O – 06 – 24 - 06

AN ORDINANCE AUTHORIZING AMENDMENTS TO DESIGNATION OF JOB CATEGORIES AND PAY SCHEDULES AND DECLARING AN EMERGENCY

WHEREAS, Section 3.01(D) of the Clayton Charter provides that Council may authorize the creation of positions of employment and set their rates of compensation; and

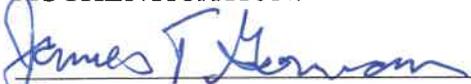
WHEREAS, a revised Organization Chart and pay tables have been prepared by the City Manager (appended hereto as *Exhibit A*), reviewed by the Finance Director, and recommended for approval by the City Manager for the following reasons: (a) To add the position of full-time Golf Technician (previously classified as Maintenance Worker I); and (b) To revise the pay scale for the Fire Inspector position.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLAYTON, STATE OF OHIO:

1. That the revised Organization Chart and Pay Table(s) appended hereto as *Exhibit A* be and hereby are authorized and approved.
2. That this Ordinance shall be effective as an exception to any ordinance, resolution or other legislation of the City of Clayton, Ohio, inconsistent with this Ordinance or which imposes additional requirements for effectiveness or validity.
3. That in accordance with Clayton Charter Section 4.031(B) the requirement that this enactment be read on two (2) separate days is dispensed with by affirmative vote of at least five (5) of the members of Council.
4. That, unless prompt implementation of pay rates for personnel can be achieved so as to ensure continued provision of City services, public health and safety and welfare will be detrimentally affected. Additionally, the City is currently seeking to fill the vacant Fire Inspector position and the revised pay table should be in effect at the time said position is filled. Accordingly, in accordance with Charter Section 4.033(A) this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the City and shall therefore be in full force and effect from and immediately upon affirmative vote of at least five (5) of the members of Council.

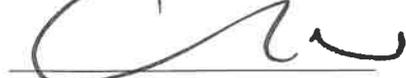
ADOPTED BY COUNCIL ON JUNE 20, 2024.

AUTHENTICATION:


Mayor (Presiding Officer of Council)


Clerk of Council

APPROVED AS TO FORM:



Law Director

CERTIFICATION OF PUBLICATION

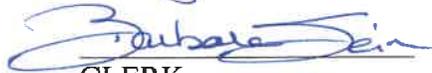
This shall certify that that the text of the above referenced enactment or a summary thereof was published once in the following newspaper and a summary posted in three places of public access as designated by Council.

Name of newspaper

Eaton Register Herald

Date of publication

June 24, 2024



CLERK

2024 Job Categories and Wage Scales

ELECTED OFFICIALS

<i>Position Title</i>	<i>Salary</i>
Mayor	\$ 7,200
City Council	\$ 4,800

A. CLASS I-CITY COUNCIL APPOINTMENTS

<i>Position</i>	<i>Salary</i>
Clerk of Council	\$ 8,250

B. CLASS II- EXEMPT EMPLOYEES

All employees in Class II shall be paid at a rate which is within the designated pay range. Annual wage adjustments shall be effectuated upon a written recommendation of the City Manager and subsequent concurrence by the City Council

Section 1	
<i>Position Title</i>	<i>Pay Range</i>
Director of Finance	\$68,049 to \$120,498
Chief of Police	\$68,049 to \$120,498
Fire Chief	\$68,049 to \$120,498
Director of Development	\$68,049 to \$120,498
Public Service Director	\$68,049 to \$120,498
Assistant to the C.M./H.R. Administrator	\$68,049 to \$120,498
Section 2	
<i>Position Title</i>	<i>Pay Range</i>
Fire Battalion Chief	\$68,049 to \$98,397
Police Lieutenant	\$92,285 to \$100,585
Planning and Zoning Administrator	\$50,301 to \$88,978
Director of Golf	\$51,500 to \$77,009
Golf Course Superintendent	\$51,500 to \$77,009
Assistant to the Finance Director	\$37,137 to \$66,151
Event Manager	\$50,000 to \$60,343
	\$52,000 to \$60,343
Fire Safety Inspector	\$60,000 to \$80,000

C. CLASS III-CLASSIFIED FULL-TIME EMPLOYEES

All employees in Class III shall be paid at a rate which is within the designated pay range. Ranges will be adjusted based upon an annual wage adjustment as approved by the City Council.

<i>Position Title</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>	<i>Step 4</i>	<i>Step 5</i>	<i>Step 6</i>
Maintenance Worker III	\$ 27.22	\$ 28.10	\$ 29.00	\$ 29.86	\$ 30.75	\$ 31.63
Mechanic	\$ 21.71	\$ 22.68	\$ 23.90	\$ 25.18	\$ 26.36	
Golf Technician	\$ 16.63	\$ 17.32	\$ 18.00			
Office Assistant II	\$ 19.85	\$ 20.60	\$ 21.35	\$ 22.13	\$ 22.87	
Code Enforcement Officer	\$ 22.35	\$ 23.93	\$ 24.65	\$ 27.06	\$ 27.18	

D. CLASS IV-PART-TIME/SEASONAL EMPLOYEES

All employees in Class IV category will be paid at a rate which is within the designated range. The range or the wages will be subject to an annual wage adjustment as approved by the City Council.

Section 1	
<i>Position Title</i>	<i>Pay Range</i>
Meadowbrook Attendant	\$11.00 to \$12.73
Meadowbrook Assistant Attendant	\$ 10.45
Laborer	\$11.00 to \$12.73
Bartender	\$10.45
Event Assistant	\$15.30
Substitute City Clerk	\$50 per meeting

Section 2	
<i>Position Title</i>	<i>Pay Range</i>
CDL Equipment Operator	\$13.62 to \$19.13

Section 3		
Police Department		
<i>Position Title</i>	<i>Step 1</i>	<i>Step 2</i>
Police Officer	\$18.31	\$20.52
Property Room Manager	\$18.31	\$20.52

Fire Department	
<i>Position Title</i>	<i>Pay Range</i>
Firefighter/EMS	\$13.26 to \$19.38