

Minutes of May 1, 2025, City Council Meeting

Meeting of the Clayton, Ohio City Council
Clayton Government Center
May 1, 2025

CALL TO ORDER

The meeting was called to order by Mayor Stevens at 7:30 PM. Present were Mayor Stevens and Councilmembers Farmer, Henning, Gorman, Merkle, Kelly, and Bachman.

CLERK'S REPORT

Clerk Seim presented the minutes of the April 17, 2025, Council meeting. Motion by Gorman, second by Kelly to approve the minutes as presented. All yeas, motion carried.

VISITOR'S COMMENTS

Stephanie Smith addressed Council on issues she encountered during the last election with people stealing political signs from her yard, and asked that when documentation is printed regarding political signs or elections that it states it is illegal to go on to someone's property to take the signs.

OLD BUSINESS

Ordinance No. O – 04 – 25 – 03 An Ordinance Adopting the Planning Commission's Recommendation to Approve, with Specified Conditions, the Application of DDC Management, LLC to Approve the Preliminary Development Plan for 37.098 Acres Located at the Northwest Corner of Westbrook Road and Union Road and Bearing Parcel I.D. M60 03207 0023 within the City of Clayton, Ohio. Second reading, no further discussion. Motion by Gorman to approve the Ordinance as written, Merkle seconded the motion. Voting: Farmer-no, Henning-no, Gorman-yes, Merkle-yes, Kelly-yes, Bachman-abstain, and Stevens-yes. Motion passed 4-2 with one abstention.

Ordinance No. O – 04 – 25 – 04 An Ordinance Expressing the City's Intent to Negotiate Jointly with Other Cities in the Region on a One Price Schedule Under Which Electric Light Services Shall be Furnished to the Residents of the City for the Purpose of Street Lighting. Second reading, no further discussion. Motion by Kelly to approve the Ordinance, second by Henning. All yeas, motion carried.

Resolution No. R – 04 – 25 – 35 was Tabled at the April 3, 2025, Council Meeting. Motion to un-Table this Resolution was made by Merkle, Farmer seconded the motion. All yeas, motion carried. Resolution No. R – 04 – 25 – 35 A Resolution Approving the City of Clayton Active Transportation Plan. Motion by Gorman to approve the Resolution, second by Kelly. All yeas, motion carried.

NEW BUSINESS

Resolution No. R – 05 – 25 – 40 A Resolution Authorizing the City Manager to Lease from Cincinnati Copiers, Inc. dba ProSource a Copier/Printer/Scanner for the City Administration Office at a Total Cost of \$28,980.00. Kevin Schweitzer, Finance Director, advised our current

copier/printer/scanner is five years old, and this is the main printer for the city. The proposed copier/printer/scanner lease entails moving the current administration unit to the police department, as their unit is over seven years old. The administration office will receive a new unit, and the fire department will keep their current unit. By moving the old administration unit to the police and not replacing it with a new unit, keeping the current fire unit, and receiving quotes from four different vendors will save \$328 a month on the lease cost. Maintenance is included with the lease. Motion by Henning to approve the Resolution, second by Kelly. All yeas, motion carried.

Resolution No. R – 05 – 25 – 41 A Resolution to Authorize and Approve Purchase Order. Schweitzer advised Jared Simmer, Esq. was utilized as a mediator/negotiator and did some preliminary work on a Fact-finding report for the Police contract. The services are now complete, and the City's portion of the invoice is \$5,101.14. Motion by Gorman to approve the Resolution, second by Merkle. All yeas, motion carried.

Resolution No. R – 05 – 25 – 42 A Resolution Approving Amendment of 2025 Appropriations and Estimated Resources. Schweitzer advised the newest TIFs have started generating revenue. Estimated resources are needed as well as appropriations for treasurer/auditor fees, school district shares and contractual services to developers. The payments to developers are contingent on available funds and city council approval. Also, since the referendum has been approved to go to vote, we need to increase the election expense line item for the cost of the referendum the County passes along. Motion by Gorman to approve the Resolution, second by Kelly. All yeas, motion carried.

Resolution No. R – 05 – 25 – 43 A Resolution Authorizing the City Manager to Enter into an Agreement with Choice One Engineering Corporation for Professional Engineering and Design Services for the Westbrook/Hoke Intersection Round-A-Bout and at a Cost to the City of Clayton of \$18,850.00. Randy Sanders, Public Service Director, advised we were awarded a grant through ODOT's Safety Program for the design and construction of a roundabout at the intersection of Hoke and Westbrook Roads, this is a joint safety project with Trotwood. The total award from ODOT was \$3,222,504 and the two cities are responsible for \$358,056 of the total project. The design engineering total is estimated at \$377,000 and the two cities are responsible for \$37,700 of that engineering. After reviewing three letters of interest, Choice One was selected for the project design. Motion by Gorman to approve the Resolution, second by Henning. All yeas, motion carried.

Resolution No. R – 05 – 25 – 44 A Resolution Authorizing Amounts for the Purchase of Rights-of-Way for the Hoke Road Widening Project PID 115202. Amanda Zimmerlin, City Manager, advised we were awarded a CMAQ grant through MVRPC for the first phase of the widening of Hoke Road from Smith Drive through Wenger Road intersection, and we are responsible for 100% of the right-of-way acquisition funding. Motion by Henning to approve the Resolution, second by Farmer. All yeas, motion carried.

Resolution No. R – 05 – 25 – 45 A Resolution Confirming the Appointment of Sam Cox to the JEDD Board of Directors by the Clay Township Trustees per Section 8 of the JEDD Contract between the City of Clayton and Clay Township. Motion by Henning to approve the Resolution, second by Kelly. All yeas, motion carried.

CITY MANAGER'S REPORT

Amanda Zimmerlin, City Manager, advised Sweep Clayton Clean is back this year, it will be Saturday, May 17th from 8 a.m. until noon at 200 Woolery Lane, the dumpsters fill up fast so plan to come early. The snack bar at Meadowbrook will be open May 8th, there was a delay as we were lacking an event manager. But I do have good news, we did make a conditional offer today. Back on April 2nd I provided Council with the updated Assistant City Manager position, and need to know if you had any comments, adjustments, etc. If not, I will bring legislation to our next meeting. After discussion, Council agreed to move forward with the position. The Northmont Golf Outing is Thursday, June 5th, so please let me know if you wish to participate. The Northmont High School students were scheduled to start the mural at Hardscrabble Park today but with the weather it's been postponed, they are going to do it May 5th and 6th.

COUNCIL MEMBER COMMENTS

Ms. Kelly asked Randy Sanders to explain the grass mowing process. Sanders advised that our Code Enforcement Officer will tag a property on Wednesdays with a yard sign if their grass or weeds exceed eight inches. If not mowed by the following Wednesday the city's mowing crews will mow the property and charge the property owner. Gorman stated I want to wish all the Mother a Happy Mother's Day next weekend, and I would like to welcome Sam Cox to the JEDD Board. Henning stated Happy Mother's Day to all those celebrating. I saw Northmont posted that Safety Town is up and running and being used this spring at the Kleptz for the kindergarteners. A few years ago the City, in addition to other Northmont cities, contributed to Safety Town for them to obtain tricycles, cones, stop signs, etc. It's nice to see the kids participating in that program. They teach them what they should and should not be doing in the street. Farmer congratulated and thanked Sam Cox for stepping up to serve the city on his position with the JEDD Board, and wished everyone a Happy Mother's Day. Stevens also wished everyone Happy Mother's Day, congratulated Sam Cox, and thanked the residents who came this evening. He also announced that he saw that Dollar General's Market Place has finally broke ground at Union and SR49.

Motion by Gorman, motion was seconded by Merkle to adjourn. All yeas, motion carried.

Meeting adjourned at 7:51 PM.