

CITY OF CLAYTON, OHIO

ORDINANCE NO. O – 05 – 25 - 06

AN ORDINANCE AUTHORIZING AMENDMENT TO DESIGNATION OF JOB CATEGORIES AND PAY SCHEDULES

WHEREAS, Section 3.01(D) of the Clayton Charter provides that Council may authorize the creation of positions of employment and set their rates of compensation; and

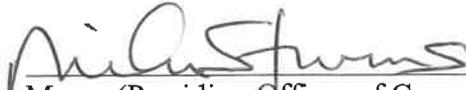
WHEREAS, a revised Organization Chart and pay tables have been prepared by the City Manager, reviewed by the Finance Director, and recommended for approval by the City Manager for the purpose of removing the position of Assistant to the City Manager and adding thereto the position of Assistant City Manager as delineated on the attached **Exhibit A**.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLAYTON, STATE OF OHIO:

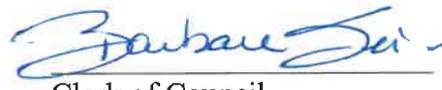
1. That the revised Organization Chart and Pay Table(s) appended hereto as **Exhibit A** be and hereby are authorized and approved.
2. That this Ordinance shall be effective as an exception to any ordinance, resolution or other legislation of the City of Clayton, Ohio, inconsistent with this Ordinance or which imposes additional requirements for effectiveness or validity.
3. That in accordance with Clayton Charter Section 4.031 the requirement that this enactment be read on two (2) separate days is complied with by readings on May 15, 2025 and June 5, 2025.
4. That in accordance with Clayton Charter Section 4.031(H) this enactment shall become effective thirty days after its second reading and enactment.

ADOPTED BY COUNCIL ON JUNE 5, 2025.

AUTHENTICATION:



Mayor (Presiding Officer of Council)



Clerk of Council

APPROVED AS TO FORM:



Law Director

CERTIFICATION OF PUBLICATION

This shall certify that that the text of the above referenced enactment or a summary thereof was published once in the following newspaper and a summary posted in three places of public access as designated by Council.

Name of newspaper

Eaton Register Herald

Date of publication

June 11, 2025



CLERK

2025 Job Categories and Wage Scales

ELECTED OFFICIALS

<i>Position Title</i>	<i>Salary</i>
Mayor	\$ 7,200
City Council	\$ 4,800

A. CLASS I-CITY COUNCIL APPOINTMENTS

<i>Position</i>	<i>Salary</i>
Clerk of Council	\$ 8,250

B. CLASS II- EXEMPT EMPLOYEES

All employees in Class II shall be paid at a rate which is within the designated pay range. Annual wage adjustments shall be effectuated upon a written recommendation of the City Manager and subsequent concurrence by the City Council

Section 1	
<i>Position Title</i>	<i>Pay Range</i>
Director of Finance	\$70,090 to \$124,113
Chief of Police	\$70,090 to \$124,113
Fire Chief	\$70,090 to \$124,113
Director of Development	\$70,090 to \$124,113
Public Service Director	\$70,090 to \$124,113
Assistant City Manager	\$70,090 to \$124,113
Assistant to the C.M./H.R. Administrator	\$70,090 to \$124,113

Section 2	
<i>Position Title</i>	<i>Pay Range</i>
Fire Battalion Chief	\$70,090 to \$101,349
Police Lieutenant	\$95,054 to \$103,603
GIS and Zoning Administrator	\$51,810 to \$91,647
Director of Golf	\$53,045 to \$79,319
Golf Course Superintendent	\$53,045 to \$79,319
Assistant to the Finance Director	\$38,251 to \$68,136
Event Manager	\$51,500 to \$62,153
Fire Safety Inspector	\$61,800 to \$82,400

C. CLASS III-CLASSIFIED FULL-TIME EMPLOYEES

All employees in Class III shall be paid at a rate which is within the designated pay range. Ranges will be adjusted based upon an annual wage adjustment as approved by the City Council.

<i>Position Title</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>	<i>Step 4</i>	<i>Step 5</i>	<i>Step 6</i>
Maintenance Worker III	\$28.04	\$28.94	\$29.87	\$30.76	\$31.67	\$32.58
Mechanic	\$22.36	\$23.36	\$24.62	\$25.94	\$27.15	
Golf Technician	\$17.82	\$18.20	\$18.91			
Office Assistant II	\$20.45	\$21.22	\$21.99	\$22.79	\$23.56	
Code Enforcement Officer	\$23.02	\$24.65	\$25.39	\$27.87	\$28.00	

D. CLASS IV-PART-TIME/SEASONAL EMPLOYEES

All employees in Class IV category will be paid at a rate which is within the designated range. The range or the wages will be subject to an annual wage adjustment as approved by the City Council.

Section 1	
<i>Position Title</i>	<i>Pay Range</i>
Meadowbrook Attendant	\$11.33 to \$13.11
Meadowbrook Assistant Attendant	\$10.70
Laborer	\$11.33 to \$13.11
Bartender	\$10.70
Event Assistant	\$15.76
Substitute City Clerk	\$50 per meeting

Section 2	
<i>Position Title</i>	<i>Pay Range</i>
CDL Equipment Operator	\$14.03 to \$19.70

Section 3		
Police Department		
<i>Position Title</i>	<i>Step 1</i>	<i>Step 2</i>
Police Officer	\$18.86	\$21.14
Property Room Manager	\$18.86	\$21.14

Fire Department	
<i>Position Title</i>	<i>Pay Range</i>
Firefighter/EMS	\$13.66 to \$19.96